**Minutes of the Committee Meeting of the Shotley Peninisula Cycling Campaign**

**Held at Broadacres, Chelmondiston, on Thursday 9th September 2021, at 6.30pm**

**Present:** Cathy Crouch (Chair), Mike Crouch, Alex Gray, Mike Havard, Rosie Kirkup, Sally Williams

1. **Apologies:**Karla Powell, Jez Meredith, Denise Tinker
2. **AGM:**

Due to the restrictions placed on the activities of the Campaign and the Committee over the last 18 months we decided that there was no point in holding an AGM this year. It was agreed that our intention should be to hold an AGM at an appropriate moment in 2022.

1. **Community Path:**
2. **Ipswich to Freston:**

It was agreed that we should ask our County Councillor Simon Harley if he could try to arrange for us to meet with the SCC Transport Portfolio Holder with the purpose of promoting our objectives and pressing the County Council to take action on Freston Hill (new path) and Cutlers Wood (repairing large potholes in surface of Bridleway). We would also ask BDC/MSDC’s new Sustainable Transport Officer, Catherine Davies, if she would be prepared to attend this meeting with the PH and support our requests.

***Action:*** *CC to contact Simon Harley. MH to contact Catherine Davies.*

1. **Freston to Chelmondiston:**

Nothing to report.

1. **Chelmondiston to Shotley:**

The British Horse Society’s intention to submit a claim for a new Restricted Byway linking the two parishes was still pending.

1. **Southern Route:**

The committee hopes to be discussing this further with the SCC Portfolio Holder (see 3, above) particularly as it appears that work on upgrading the Bourne Hill/A14 junction will be commencing shortly.

1. **Proposed publicity ride through Cutlers Wood:**

The committee agreed not to pursue this for the time being. We might reconsider when wet weather would make the surfacing/pothole problems more obvious.

1. **Update on Planning Applications:**

The committee noted that the Woolverstone planning application ((DC/20/03247), with its accompanying cycle path improvements, has now been granted planning permission. We discussed the importance of tracking and commenting on similar, significant, planning applications on the peninsula in future. It was agreed to find out whether system could be set up for this using either the BDC planning website or Google.

***Action:*** *MC to investigate a planning application alert system via BDC’s website and AG will do the same via Google*

1. **Lost Paths:**

See item 3 (c) above.

1. **Publicity /Communications:**

**a)Website:** AG had previously prepared and circulated a list of suggested changes and improvements to the SPCC website. These centred around a re-ordered and improved content which in turn would make the website easier to navigate. We thanked AG for doing this so promptly and asked him to go ahead and to circulate a mock-up of the new look website for rest of the Committee to comment on and then approve. This would also include a new logo with a strapline to reflect our ‘community’ path objectives.

***Action:*** *AG to circulate to the Committee a text link with the redesigned website and logo for our comments and approval prior to launching it.***b) Newsletter:** It was agreed that another newsletter was now needed.

***Action:*** *MC will prepare a list of topics/items for inclusion in the newsletter prior to asking JM if would be prepared to put the newsletter together for its normal circulation, including in the In Touch magazine and Shaun’s Shorts.***c) & d) In Touch & Shaun’s Shorts:** See 8 (b) above.

**9. Treasurers Report:**SW reported that our 2020/21 Accounts had been signed off and approved by Nicky Cordle of Foreshore Accountancy. Otherwise there had been no recent transactions on our bank account which still stands at a bit over £3K.

1. **Membership Report:**DT was not present to give a report.

 ***Action:*** *CC to ask DT to prepare a brief membership statement for our next meeting.*

1. **Minutes of the last meeting (02.09.20) & Matters Arising:**

The minutes of our last meeting (02/09/20) were agreed and signed by the Chair. Any matters arising had already been dealt with.

1. **AOB:**

The Committee noted that Tony Gould has now formally resigned from the Committee; all present at the meeting were very appreciative of the hard work TG had done for the SPCC over the last ten years, especially in his role as our webmaster. It was agreed to record our thanks with a card and bottle of wine.

***Action:*** *MC to organise this.*

**13. Date of next Meeting:**

Tuesday 2nd November 2021, at Broadacres, Chelmondiston, starting at 6.30pm.

**Meeting closed at 7.45pm**